



## Senior Director, Global Scientific Communication

Remote

### Summary

Reporting to the VP, Global Medical Affairs, the Senior Director, Global Scientific Communication, oversees the strategic and tactical development, creation, oversight and approval of key non-promotional scientific resources and materials across Sierra.

### Responsibilities

- Responsible for building and driving the Global Medical Affairs communication plans for momelotinib.
- Responsible for strategic and tactical development, creation, and review of key scientific and medical resources for internal use by Medical Affairs, including slides, white papers or data summaries related to momelotinib, key competitors and myelofibrosis.
- Responsible for strategic and tactical development, creation, and/or reviewing of scientific materials for external use by Medical Affairs including letters, slides, advisory board materials, as well as publications including abstracts, manuscripts, posters, etc.
- Working with the VP, Global Medical Affairs, contribute to the ongoing development of the medical communication platform, with long-range goal of delivery of a strategic global medical communication company-wide program, including the implementation of Medical Communications portal within the corporate webpage.
- Serve as primary lead on development of the scientific platform and scientific communication platform with responsibility for developing ongoing maintenance plans with updates and comprehensive training program.
- Leads cross-functional development and maintenance of the Data Dissemination Plan (DDP, i.e. Strategic Publication Plan) and serves as lead for Medical Affairs publications function and therefore responsible, in collaboration with clinical development for the generation of and/or review of abstracts, manuscripts, posters, etc.
- Supports partners across the organization in the development of effective communication processes and tools specifically in regard to momelotinib data dissemination to targeted KOLs.
- Maintains responsibility for inquiry intake and standard response assembly (i.e., identifying and assembling the appropriate standard letter information and literature), and standard response fulfillment in response to unsolicited questions from Healthcare Providers and Patients.
- Develops process and responds to customer requests through the call center / website / e-mail and at major scientific meetings, if requested to attend
- Accountable for strategy and execution of evidence generation plan through development and oversight of the Investigator Initiated Trial (IST) program and real-world evidence (RWE) studies
- Gathers key medical insights from the internal departments and external stakeholders (HCPs, Patients, Payors and Regulators) to shape relevance of the integrated Medical Affairs communication tools.
- Supports external engagement plan through provision of medical resources for use in scientific engagement and discussions.
- Responsible for supporting congress planning from a resource and materials perspective, including pre- and post-congress deliverables.
- Own key operations activities for medical communication, including RFPs, contracts, vendor management, internal approval routing.
- Key responsibility for medical affairs budget management for all associated projects.
- Responsible for identifying quality metrics that show successful implementation of assigned Medical Affairs deliverables.
- Travel to meetings and face-to-face engagements, as required, estimated at 20%.

- Other related duties as assigned.

## **Qualifications and Requirements**

- PharmD, PhD or similar life sciences degree with Medical Affairs and Oncology experience, specifically in hematological cancers.
- Minimum 8 years of pharmaceutical/biotech industry experience in Medical Affairs including experience in medical communications.
- Advanced ability to develop scientifically sound medical resources (slide kits, abstracts, medical letters and other related communication vectors).
- This Senior Director Level role will require strong scientific acumen, strong background in Hematologic Malignancies (preferably within Myeloproliferative Neoplasms) and ability to execute against key objectives and deliverables, on time and within budget.
- Proven ability to prepare materials for effective scientific exchange and communication across departments and at varying degrees of scientific expertise (from KOL to patients).
- Advanced understanding of publication requirements and journal submissions.
- Ability to develop tools and processes to support effective communications planning and management.
- Partner with business leaders to develop and support their scientific communications efforts.
- Working knowledge of FDA, OIG, EMA, CFDA, PMDA, and other Global Ministry of Health regulations.
- Ability to critically evaluate the medical literature and create sound, fair-balanced resources.
- Ability to quickly assimilate new projects, new scientific data and new information to produce value-added information for KOL engagements.
- Exemplary communication, presentation (both written and verbal), and interpersonal skills required.
- Motivated, self-starter who engages quickly, rolls up their sleeves and operates very effectively in a high-performance smaller, biopharmaceutical organization.
- Strong cross-functional orientation with excellent interpersonal skills and demonstrated track record of successful leadership and collaboration.
- Excellent project management ability, with key leadership capability.
- Working knowledge of CRM systems.
- Advanced knowledge of Microsoft 365 (Word, Excel, Outlook, PowerPoint), and a strong aptitude for adapting to new software and apps.
- Understanding of clinical trial design and phases of research.
- Resourceful, flexible, and ability to adapt to changing conditions in a fast-paced organization.
- Good organizational skills with thorough attention to detail ensuring timely follow-through
- Ability to travel and manage a demanding schedule, which may require some evening and weekend availability (anticipated travel up to 25%).

## **How to Apply**

To apply for this role, please submit your CV and cover letter in PDF format to [hr@sierraoncology.com](mailto:hr@sierraoncology.com). Please indicate the position title in the subject line of your email.

We thank you in advance for your interest in Sierra. We will contact you directly should we wish to arrange a meeting to discuss this position further.